



Marilyn and Marvin Simon Family Jewish Community Center Summer Camp Lead Shadow Job Description

Position Summary:

As a member of the Simon Family JCC, the Summer Camp Lead Shadow (Lead Shadow) will be responsible for working with specific special needs children between the ages of 2-15 years in a nurturing and safe day camp setting by providing high quality and engaging activities and programming to all participants. The Lead Shadow will also assist campers in achieving their social and programming goals and completing the associated documentation. The Lead Shadow will assist in integrating campers into the assigned unit helping to achieve their maximum level of independence. The Lead Shadow will work with Camp Leadership to create individual camper behavior contracts as necessary.

Job Responsibilities:

- Supervise and monitor camp participants within assigned age group
- Model behavior of the ideal staff member to campers, CILTs and staff
- Plan and present a lesson during Pre-Camp Training for all staff
- Plan and implement daily activities for campers of assigned age group
- Develop positive nurturing relationships with participants
- Prepare Behavior Contracts and submit to Camp Leadership as necessary
- Integrate assigned camper(s) into daily camp program
- Develop positive nurturing relationships with staff in assigned unit
- Integrate camp language into daily use
- Complete and submit weekly Shadow Staff Evaluation Reports
- Submit special need camper support documentation to Camp Leadership
- Observe non-Shadow interactions with special needs campers and report to Camp Leadership
- Observe CILT interactions with campers and provide input on evaluation reports
- Maintain standards set forth by the Virginia Department of Social Services in all areas of programming and activities
- Provide a clean, safe and well-maintained environment for all participants
- Attend all scheduled camp meetings and participate in JCC programs as required
- Accept any other responsibilities assigned by Camp Leadership
- Promote the JCC mission and values in all actions

Requirements:

- Must be 21 years of age or older
- High School Diploma or GED
- Bachelors Degree in related field a plus
- Team player who is motivated, enthusiastic, and interacts well with children and adults
- Excellent communication skills
- Excellent interpersonal skills
- Infant Child and Adult CPR/AED Certification (training will be provided)
- Prior experience with special needs children a plus